

**Prescott Airport Users Assoc.
Board Meeting Minutes
May 21, 2024**

The Meeting was called to order by President Jeff Hall at 1601; a quorum of board members - President Jeff Hall, Secretary Daryl Austermilller, Web Admin Lance Leighnor, ERAU Rep Morgan Condie, and VP Patrick Allen present. Brian Roggow, Mark Gaboriault, and Tim Jordan were absent. Airport Director Kelly Fredericks, Capital Projects Manager John Kuebrich, Operations Superintendent Pete Townsend, Airport Services Manager Christina Papa, Airport Operations Supervisor Julia Metivier, Admin Specialist Merrit Townsend, and Cutter Aviation General Manager Matt Pruett were in attendance. No Tower Reps were present.

1. Attendee Introductions.
2. Minutes of the March 19, 2024 meeting were approved.
3. President Jeff Hall reported Total Funds of \$9838.11, with expenses for Website and Oliver Miles Scholarship.
4. Web Admin Lance Leighnor and President Jeff Hall explained the need for automatic membership and renewal alerts.
5. Operations Superintendent Pete Townsend reported that access cards will be issued throughout June with businesses first, followed by city hangar renters. He also reminded all that the 24 hour Operations number is 928-777-1150 for any emergencies. Also, signs showing the 24 hour emergency operations phone number have been attached to all gates in case of emergency (Gate 250 is the Emergency Entry Point). Julia Metivier explained that all access card applicants will be

required to get an airport photo and access areas will be based on need.

6. Tower - PAUA asks pilots to read the Prescott Regional Airport Handbook - TWR Emergence number of 928-541-3803 and 928-541-3810 for Tower Tours.

7. Capital Projects Manager gave an extensive list of taxiway and runway construction projects for the month of June and continuing in September. Please check NOTAMS for updates.

8. ERAU Rep Morgan Condie reported on ERAU Practice Areas using frequencies (123.5 SW - NW) and (123.3 NE - SE) and that the ERAU Flight Supervisor number is 928-777-4316 for questions or concerns. She pointed out that no mix of traffic between the ERAU SAFE Complex and the Bottleneck Hangars is expected and a daily arrival / departure schedule will soon be available for additional understanding of peak / off peak flying times. PAUA again reminds pilots of the Acrobat Box just south of Granite Mnt - 8 to 18 DME between Drake VOR radials 239 and 192 - from ground level up to 9000 MSL.

9. President Jeff Hall asked for volunteers to help put on a group lunch in June. PAUA reminds members of requests from Tower Controllers for aircraft rides.

10. Meeting Adjourned 1703 - Next PAUA Meeting July 16, 2024

