

Prescott Airport Users' Association

Board Meeting Minutes

November 21, 2023

The meeting was called to order by President Daryl Austermilller at 1600; a quorum of board members was present. Approximately 22 PAUA members plus airport representatives also attended.

- Minutes of the September 19th meeting were approved.
- Treasurer's report and membership changes will be reported after the December bank statement is available.
- Pete Townsend, Operations Superintendent, reported the following airport activities:
 - Cameras will be installed at all gates and will go live in a few weeks.
 - Proximity cards for gate entry are expected to be issued after the first of the year. If a card holder has a guest, the card holder should go to the reader first to let their guest enter and then use the card again to enter themselves. The number of cards to be issued per user is to be determined. Discussions will be held for multi user organization to determine card issuance.
 - The airfield lighting contractor will be performing maintenance in the next few weeks.
 - The priority for snow and ice removal is unchanged from last year. Snow will be removed from the front of all hangars (rather than just City hangars).
- John Kuebrich, Airport Capital Projects Manager, reported:
 - A new concrete pad will be installed at Gate 1.
 - South ramp pavement restoration will begin soon.
 - Bottleneck pavement patching will be done.
 - State dollars will pay for mill and fill of a portion of the crosswind runway and surface treatment and repainting for runway 21R/3L.
 - Work is continuing with the FAA for the extension of 21L; construction expected in FY24.

- 62 acres were purchased adjacent to 21R/3L. Dirt from this area, at a net cost savings, will be used for other projects.
 - The airport is awaiting additional FAA information regarding the new tower. Construction expected in FY27 in the location along Ruger Road.
 - The City is installing infrastructure for the ERAU SAFE facility. Riddle expects to break ground in January and complete the facility in summer 2025.
 - No new news on the future self-serve location but it is expected to be generally in the same area.
 - Essential Air Service has been extended to August 2024.
- Morgan Gillespie, Embry-Riddle representative, reported:
 - There were a record 7,000 flight hours in October.
 - 833 active flight students. Aircraft: 56 C172s, 3 C150s, and 7DA42s.
 - The SAFE complex is moving ahead; it will have its own access to taxiway A (not through the Bottleneck).
 - ERAU will be updating its flight training area information. There will now be two frequencies: 123.5 and 123.3. Refer to <https://asagaz.org> for more detail.
 - ERAU will be closed 12/23 - 1/3/2024. (Good time to fly.)
 - An auxiliary field is actively being pursued.
 - Four aircraft in the pattern per runway is their limit.
 - Brian Roggow, safety representative, reported:
 - Nominations are now being accepted for General Aviation Awards in a variety of categories. Deadline is 11/30. Go to <https://www.generalaviationawards.com> for additional information.
 - Regarding the website, Lance Leighnor reported:
 - The website is stable. No recent changes.
 - The website will be revised to reflect the 2024 dues suspension for existing members (see new business below).
 - There was no tower report.

- New Business:
 - A motion was made, seconded, and approved to suspend the payment of dues for existing members for the year 2024. Dues will continue to be due with new memberships.
 - One application has been received for the Parkes Scholarship. A motions was made, seconded, and approved for the \$500 award to be made to this applicant.

The next meeting will be January 16, 2023 at 1600 in the Airport Administration building second floor meeting room.

The meeting was adjourned at 1720.

Respectfully submitted,

Ed Setzer, Secretary

DRAFT

PAUA TREASURER'S REPORT

October 31, 2023¹

Balance as of October 31, 2023	10,567.20
Additions: Member dues	xx.xx
Subtractions: Credit card processing fees	<u>(xx.xx)</u>
Balance as of December 31, 2023	xxxx.xx

Respectfully submitted,
Ed Setzer, Treasurer

Membership activity (Information item) during the above time period:

New	x
Renewed	x
Non renewed	<u>x</u>
Total	x

¹ The date of Treasurer's Report is as of the most recent bank statement (NOT the date of the PAUA meeting) so that numbers synchronize with bank records. Reports do not include transactions that may have taken place since the most recent bank statement; these will be reflected on the next report.