

# PAUA BOARD MEETING MINUTES

**March 21, 2023**

The meeting was called to order by President Daryl Austermilller at 1603; a quorum of board members was present. Approximately 14 PAUA members plus tower and airport representatives also attended.

- Minutes of January 17<sup>th</sup> meeting were approved.
- The February 28, 2023 bank balance was \$10,601.01. Since the December 31 report, \$1,780.00 for 89 memberships was added, \$74.21 for processing fees, and \$194.14 for expense reimbursements was deducted.
- Membership activity, shown on the Treasurer's Report, shows 16 new members, 73 renewed members, and one member not renewed.
- Regarding the website, Lance Leighnor and Jeff Hall reported:
  - Updates to the website to allow membership access and membership renewal are being developed.
  - Leighnor Aircraft currently owns the website; Jeff and Lance propose that this be transferred to PAUA. This will cost about \$450 per year but is appropriate to make continuity of the website independent of individual member(s). A new domain may be chosen for cost and availability reasons. A motion was made, seconded, and approved for this transfer of the website.
- The airport report was presented by Robin Sobotta and Carl Berghoefer:
  - Gate construction is complete. Some cameras and radios still need to be installed.
  - An anti-tailgate feature is new for the gates:
    - Gates will stop until the code is entered
    - This is only for the way into the airport, not out
    - If the gate is closing, and someone tailgates you, then you will need to stop so the gate can close
    - Call airport Ops if there is a concern with gate security

- Question: Keypads are difficult to see:
  - Use the "\*" key to light up the key pad to see better;
  - Considering different key pad key colors.
- Question: People having trouble exiting the airport through the gate;
  - Need to post airport ops phone number sign.
- Question: Why do you need a code to exit
  - Make sure people are being accounted for and escorted in and out.
- New proxy cards with PINs:
  - Two-step process with card and pin
  - Starting July, you will have 60 days to get a card
  - First two cards are free, two additional cards can be purchased for \$100 each
  - Airport admin will consider key tags vs key cards
- Ramp closures
  - Taxiway C
    - Will start April 3<sup>rd</sup> for a total of 90 days
    - North Ramp will not be usable and all aircraft will have to be removed
    - Self-serve fuel will be closed for 30 days
  - Full maintenance at Bottlenecks
    - Will require a three day closure to repair cracks and pave at the end of April
  - The South ramp will also be resealed and paved around June
- Fire Extinguishers
  - Some new fire extinguishers have gone missing and replaced with old fire extinguishers
  - All fire extinguishers must be current
- Hangar Doors
  - There has been a substantial decrease in problems with hangar doors due to recent maintenance measures

- Working with new companies to expedite maintenance process
  - Be mindful when hangar doors are opening and closing
- Brian Roggow, safety representative, reported:
  - Runway safety team meeting will be in mid-May.
  - FAA Safety Wings event will be Wednesday, April 19<sup>th</sup>, at 7pm in the DLC auditorium on the Embry Riddle campus
- Morgan Gillespie, Embry-Riddle representative, reported:
  - The lease agreement with the City of Prescott for the SAFE Complex is complete. Expect to see activity in that area (sort of at the end of the bottlenecks) within about six months.
  - Now that SAFE Complex Phase 1 is moving along, ERAU will turn its attention to creating another GA runway in the area for all users to help relieve some of the burden at KPRC.
- Carl Berghoefer, Airport Operations Superintendent, provided the tower report:
  - Please keep dogs on a leash
  - Runway 3R is will be the most used runway during the construction
  - There will be a lot of runway crossings, so use caution
  - Might be getting a new supervisor in the fall
  - Intersection departures are helpful
  - Runway 12/30 will be closed for construction for 90 days, taxi only

The meeting was adjourned 1723.

Respectfully submitted,

Ed Setzer, Secretary

**PAUA TREASURER’S REPORT**

**April 30, 2023<sup>1</sup>**

Balance as of February 28, 2023	\$10,601.01
Additions: Member dues	300.00
Subtractions: Credit card processing fees	(12.32)
Expense (website)	<u>(240.00)</u>
Balance as of April 30, 2023	\$10,688.69

Respectfully submitted,  
Ed Setzer, Treasurer

**Membership activity** (Information item) during the above time period:

New	5
Renewed	9
Non renewed	<u>0</u>
Total	14

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<sup>1</sup> The date of Treasurer’s Report is as of the most recent bank statement (NOT the date of the PAUA meeting) so that numbers synchronize with bank records. Reports do not include transactions that may have taken place since the most recent bank statement; these will be reflected on the next report.